



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, September 12, 2017 – City Council Chambers
12:00 p.m.**

~~~~~

**With Mayor D. Canfield in the Chair, Councillor M. Goss, Councillor R. McMillan  
Councillor D. Reynard Councillor L. Roussin, Councillor S. Smith**

**Regrets: Councillor C. Wasacase**

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk

## **Call to Order**

Mayor Canfield called the meeting to order and Councillor Roussin delivered a blessing.

## **Public Information Notices as per By-law Number 144-2007**

### **Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Amend the Tariff of Fees and Charges bylaw to increase water and sewer rates by 8% in 2018 and an additional 5.5% in 2019
- Re-name Colonization Road to 'Nash Drive'
- Impose a load restriction on the Coker Bridge
- Amend the 2017 Operating & Capital Budget for the following purposes:
  - withdraw funds from the Operations Facility Reserve in the amount of \$60,000 for repairs to the sand dome walls
  - withdraw funds from the Parking Reserve in the amount of \$7,500 for the conversion of the light fixtures at the Park Street parking lot
  - withdraw funds from the Sewer and Water Reserve in the amount of \$295,500.00 (plus HST) for the purchase of a 2014 vacuum/flusher truck

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

Councillor McMillan declared an indirect pecuniary interest as it relates to resolutions number 6 and 24 regarding Kenora Policing Services as his spouse is a member of the Kenora Police Services Board and receives remuneration.

## **Confirmation of Minutes**

**1. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

Regular Council – August 22, 2017

### **Deputations**

Mr. Ross explained the purpose of his deputation is to propose that Park Street be designated as a community safety zone and to have the speed limit reduced to 40km/hr from the intersection of 1<sup>st</sup> Street South and Park Street to 10<sup>th</sup> Avenue South and Park Street. This will help to improve the safety around the Kenora Shopper's Centre which is a high traffic area with a dense number of pedestrians crossing the street. This lot will include a medical clinic in the previous Kenwood location in the future as well. This proposed change will also assist in reducing the risk to the individual's living in the elder's apartment complex down this road. In addition, there is the Central Park ball diamond, skating rink and curling club that is commonly populated with children and Kenora patrons. Many of the residents around this area are also young families.

Mr. Ross has witnessed young children playing close to this road with vehicles going well above the speed limit already posted. The deer are heavily populated in this area, which adds an additional element that poses a risk to inattentive drivers.

The community members around this area he has spoken to are very supportive of the idea to make these changes to promote safety. He feels more needs to be done to protect the community near this densely populated area.

Mayor Canfield thanked Mr. Ross for his deputation and a copy was left with the Clerk.

### **Additions to the Agenda**

None

### **2016 Annual Report**

#### **2. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council approves the 2016 City of Kenora Annual Report including the 2016 audited financial statements for the City; and further

That a copy of this report be made available for public viewing.

### **Anti-Harassment and Violence Policy Amendment**

#### **3. Moved by S. Smith, Seconded by L. Roussin & Carried:-**

That Council gives three readings to a bylaw to amend the Comprehensive Policy Manual to amend the City of Kenora Anti-Harassment and Violence Policy HR-1-4; and further

That bylaw number 121-2008 be hereby repealed.

### **OCIF Top-Up Funding Application**

#### **4. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That Council approves the Coker Bailey Bridge as the project to submit for the Ontario Community Infrastructure Fund (OCIF) Top-Up funding program.

### **City IT Services Contract**

#### **5. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby authorizes a service contract for City IT related services through Boreal Datacom Inc. for a four year period commencing January 1, 2018; and further

That three readings be given to a by-law to authorize the contract for this purpose.

### **July 2017 Financial Statements**

#### **6. Moved by L. Roussin, Seconded by S. Smith & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at July 31, 2017.

### **Section 357 Tax Adjustment**

#### **7. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves Section 357 tax adjustments with potential refunds totaling \$970.12.

### **Scotiabank Hockey Day in Canada Final Report**

#### **8. Moved by S. Smith, Seconded by L. Roussin & Carried:-**

That Council acknowledges the tremendous effort by City staff and volunteers along with community business partners to make the 2017 Scotiabank Hockey Day in Canada event the significant success that it was; and further

That this event demonstrated the community spirit and passion for hockey in our City by the overwhelming support, interest and attendance displayed over the duration of the event; and further

That Council committed \$15,000 in the 2017 municipal budget towards this event and as their contribution to the legacy that this event will leave in Kenora; and further

That Council hereby accepts the final report including the surplus funds of \$27,593.76 for the Scotiabank Hockey Day in Canada event held in February 2017; and further

That Council commit the surplus funds from the 2017 Scotiabank Hockey Day in Canada event in the amount of \$42,593.76 to the future twinning of the Kenora Recreation Centre should the twinning proceed by the end of 2020; and further

That should the twinning of the Kenora Recreation Centre not proceed before the end of 2020 then the surplus funds be donated to the Lake of the Woods Regional Community Foundation for an endowment fund for recreation for youth activities in the City of Kenora.

### **Kenora Lions Club Community Foundation Application**

#### **9. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That the Council hereby supports the Kenora Lions Club's request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation; and further

That the grant funds will be applied to the cost of the Exterior Fitness Park at Garrow Park.

### **Kenora Pickleball Club Community Foundation Application**

#### **10. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby supports the Pickleball Club's request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation; and further

That the grant funds will be applied to improvements to the pickleball/tennis courts at Garrow Park.

### **Rabbit Lake Community Gardens Community Foundation Application**

#### **11. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the Council hereby supports the Rabbit Lake Community Garden Club's request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation; and further

That the grant funds will be applied to the cost of a surrounding fence.

### **Water & Sewer Rate Increase**

#### **12. Moved by R. McMillan, Seconded by L. Roussin**

That as recommended by BMA Management Consulting Inc. in the Water and Wastewater Long Range Financial Plan Forecast approved by Council resolution on November 17, 2015, the 2018 water and sewer rates were recommended to be increased by 8% over the 2017 rates and the 2019 water and sewer rates be increased by 5.5% over the 2018 rates; and further

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend the Tariff of Fees and Charges bylaw to increase water and sewer rates by 8% in 2018 and an additional 5.5% in 2019; and further

That Council gives three readings to a by-law to adopt a new Tariff of Fees and Charges bylaw for this purpose for the rates to take effect and come into force on January 1, 2018 and January 1, 2019 respectively; and further

That bylaw number 80-2017 be hereby repealed.

**Discussion:** Council expressed concerns with passing a two year water increase at this time. Council amended the resolution to reflect only the 2018 rate increase at this time and the 2019 rate increase will be discussed during the 2018 budget deliberations.

### **Amended Resolution - Water & Sewer Rate Increase**

#### **12. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That as recommended by BMA Management Consulting Inc. in the Water and Wastewater Long Range Financial Plan Forecast approved by Council resolution on November 17, 2015, the 2018 water and sewer rates were recommended to be increased by 8% over the 2017 rates and ~~the 2019 water and sewer rates be increased by 5.5% over the 2018 rates;~~ and further

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend the Tariff of Fees and Charges bylaw to increase water and sewer rates by 8% in 2018 ~~and an additional 5.5% in 2019;~~ and further

That Council gives three readings to a by-law to adopt a new Tariff of Fees and Charges bylaw for this purpose for the rates to take effect and come into force on January 1, 2018 ~~and January 1, 2019 respectively;~~ and further

That bylaw number 80-2017 be hereby repealed.

### **Sunset Country Travel Association Annual Fees**

#### **13. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council hereby authorizes the 2017 annual contribution in the amount of \$4,126.37 to the Sunset Country Travel Association for the City's annual membership and support of tourism in our region.

### **Municipal Infrastructure Project Bundling Initiative**

#### **14. Moved by M. Goss, Seconded by S. Smith & Carried:-**

Whereas the City of Kenora has an inventory of bridges and culverts that require and will require significant capital investments; and

Whereas an alternative financing and procurement approach may afford significant savings on the stewardship of municipal bridges and culverts; and

Whereas an alternative financing and procurement approach has been successfully employed in bridge bundling projects in other jurisdictions;

Therefore Be It Resolved that the City of Kenora approves in principle its willingness to participate in an exercise with representatives from the Ministry of Infrastructure, the Ministry of Transportation, the Residential and Civil Construction Alliance of Ontario and the Ontario Good Roads Association to determine the feasibility of Alternative Financing and Procurement with regards to the bundling of bridges and culverts into one contract.

### **Budget Amendment – Park Street Parking Lot**

#### **15. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby approves an additional allocation of \$7,500 to be funded through the reallocation of funds from the Parking Reserve for the conversion of the light fixtures at the Park Street Parking Lot; and further

That in accordance with Notice By-law 144-2007, public notice is hereby given that Council intends to amend its 2017 Operating and Capital Budget at its September 12, 2017 meeting to withdraw funds from the Parking Reserve in the amount of \$7,500 to offset the cost of this work; and further

That council gives three readings to a bylaw to amend the 2017 budget for this purpose.

### **Rename Colonization Road to Nash Drive**

#### **16. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That in recognition of Kenora's healing journey and in support of an Indigenous Reconciliation Street name request, the Council of the City of Kenora hereby re-names a portion of a road, locally known as Colonization Road, as shown on Plan M-37 (Government Road), to Nash Drive; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to adopt a by-law at its September 12, 2017 Council Meeting, re-naming the above-described portion of road to 'Nash Drive'.

### **Budget Amendment – Sand Dome Repairs**

#### **17. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves an additional allocation of \$60,000 to be funded through the Operations Facility Reserve for repairs to the sand dome walls; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Operating & Capital Budget at its September 12, 2017 meeting to withdraw funds from the Operations Facility Reserve in the amount of \$60,000 to offset the cost of this repair work; and further

That Council gives three readings to a by-law to amend the 2017 budget for this purpose.

### **Coker Bridge Load Restriction**

#### **18. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council hereby approves a load restriction of a 20 tonne Gross Vehicle Weight for the Coker Bridge effective immediately; and further

That the appropriate bylaw be passed for this purpose.

### **Lease Agreement for 1008 Ottawa Street**

#### **19. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council authorizes a new lease agreement with the Ontario Public Service Employees Union (OPSEU) for the space referred to as Unit A at 1008 Ottawa Street; and further

That Council gives three readings to authorize the execution of a lease agreement for five (5) years commencing October 1, 2017 and ending September 30, 2022 with the Ontario Public Service Employees Union (OPSEU) for the lease fees outlined in the agreement.

### **Fingerboard Signage**

#### **20. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby approves the removal of fingerboard signage in the Harbourtown Centre to accommodate the implementation of a wayfinding program.

### **Bell Lease Agreement for Micro & Pico Cells in City Facilities**

#### **21. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council gives three readings to a bylaw authorizing a ten year agreement with Bell Mobility Inc. (Bell) to install Micro and Pico cells at five City facilities to include Kenora Recreation Centre, Kenora Library, Keewatin Arena, Lake of the Woods Discovery Centre and the Kenora Sportsplex for enhancing data capacity to their customers.

### **Ontario Trillium Foundation Emerging Governance Platform Application**

#### **22. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

Whereas the Ontario Trillium Foundation (OTF) supports and encourages the efforts of groups to work together toward common goals; and

Whereas the OTF recognizes a spectrum of collaborative arrangements that support the work of organizations working together to produce good community outcomes; and

Whereas the OTF considers Emerging Governance Platforms to be an important part of the collaborative spectrum and these types of collaborations must have an agreement in place detailing their separate roles and responsibilities and other working arrangements; and

Whereas the Emerging Governance Platform organization acts as the lead organization and accepts responsibility for any approved grant to the collaborative, signs the Grant Contract, assumes all responsibility and accountability with respect to that contract including fiscal accountability and all required reporting, and accepts OTF funding;

Therefore be it Resolved That Council of the City of Kenora hereby approves the following applications to the Ontario Trillium Foundation under the Capital Investment Stream / Active People Action Area, by the City of Kenora in partnership with the following groups:

- Kenora Pickle Ball Club – re Pickle Ball Courts
- Rotary Club of Kenora – re Splash Park; and further

That Council of the City of Kenora directs administration to work with these two groups to apply under the Capital Investment Stream / Active People Action area to the OTF with these two identified groups under the Emerging Governance Platform Status in accordance with the Ontario Trillium Foundation requirements.

### **Budget Amendment – Hydro Vac Purchase**

#### **23. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Council hereby approves an additional allocation of \$295,500.00 (plus HST) to be funded through the Sewer and Water Equipment Reserve for the purchase of a 2014 Vacuum/Flusher truck; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Operating & Capital Budget at its September 12, 2017 meeting to withdraw funds from the Sewer and Water Reserve in the amount of \$295,500.00 (plus HST) to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2017 Budget for this purpose.

**Discussion:** Council would like some clarification on this item with regards to the numbers in the report and on the purchase. The Fleet Supervisor will provide the answers to Council and the purchase will not be signed off by the Treasurer until the information is provided to Council.

### **1,000 Officer Funding Agreement**

#### **24. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council gives three readings to a by-law to authorize the execution of an agreement between the Minister of Community Safety and Correctional Services, the City of Kenora, and the Kenora Police Services Board with respect to the 2017/2018 Community Policing Partnerships Program and Safer Communities 1,000 Officers Partnership Program; and further

That the CAO be authorized to execute the agreement for this purpose.

### **Crawford Road Lift Station Rehabilitation**

#### **25. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That further to administration accepting the proposal of Mansfield Construction related to the Crawford Lift Station Rehabilitation, authorization be and is hereby given for the Mayor and Clerk to execute an agreement between the Corporation of the City of Kenora and Mansfield Construction; and further

That three readings be given to a by-law for this purpose.

### **Kenora Fire Radio Communications**

#### **26. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**



That Council hereby accepts the information report from the Kenora Fire and Emergency Services Department for the move from Bell Mobility FleetNet to conventional radio system.

### **Provincial Offences Write Offs**

#### **27. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora hereby approves the write off receivables list from the Provincial Offences department for the period of January 1, 2010 to December 31, 2010 in the amount of \$81,483.82.

### **Recreation Department 2<sup>nd</sup> Quarter Report**

#### **28. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Council hereby accepts the 2017 Second Quarter Report for the Recreation Services Department.

### **Sector Partnership Planning Agreement**

#### **29. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council gives three readings to a by-law to authorize the execution of an agreement between the Minister of Advanced Education and Skills Development and the City of Kenora for the purpose of a funding agreement for a sector partnership planning grant; and further

That the Mayor and Clerk be authorized to execute the agreement for this purpose.

### **Various Committee Minutes**

#### **30. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- August 24 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- June 20 & 27 – Planning Advisory Committee; and further

That these Minutes be circulated and ordered filed.

### **Water & Wastewater Systems Monthly Summary July 2017**

#### **31. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the July 2017 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Cast In Place Pipe Relining**

#### **32. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That the tender submitted by Insituform in the amount of \$525,437.42 for the cast in place pipe relining be hereby accepted.

### **Approval of By-laws**

#### **33. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- #104-2017 - Confirmatory
- #105-2017 - Anti-Harassment and Violence Policy Amendment
- #106-2017 - City IT Services Contract
- #107-2017 - Water & Sewer Rate Increase **(as amended)**
- #108-2017 - Budget Amendment – Park Street Parking Lot
- #109-2017 - Rename Colonization Road to Nash Drive
- #110-2017 - Budget Amendment – Sand Dome Repairs
- #111-2017 - Coker Bridge Load Restriction
- #112-2017 - Lease Agreement for 1008 Ottawa Street
- #113-2017 - Bell Lease Agreement for Micro & Pico Cells in City Facilities
- #114-2017 - Budget Amendment – Hydro Vac Purchase
- #115-2017 - 1,000 Officer Funding Agreement
- #116-2017 - Crawford Road Lift Station Rehabilitation
- #117-2017 - Sector Partnership Planning Agreement

### **Notices of Motion**

None

### **Proclamations**

- Wrongful Conviction Day – October 2<sup>nd</sup>
- World Mental Health Day – October 10<sup>th</sup>
- Occupational Therapy Month – October 2017

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor McMillan acknowledged the reception for the Canada Games athletes and the staff who worked so hard for the successful Canada Games event held in Kenora this summer.
2. Councillor Goss extended a thank you to Scott Green and his group of volunteers that built the new stage at Anicinabe Park. The development is spectacular and fits the park well and Kenora should be very proud of the stage in this park.
3. Councillor Reynard extended the appreciation of the stage at Anicinabe and the tremendous response from the community and how this is very positive for our community.
4. Mayor Canfield reminded the group of Community Safety tonight at the Whitecap at 4 p.m. and thanked all the staff and volunteers with all the summer events that took place in Kenora this year.

### **Adjourn to Closed Session**

#### **34. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is now hereby provided for Council to move into a Closed Session at 1:19 p.m. to discuss items pertaining to the following:-

**i) Education & Training Members of Council (3 matters)**

**Reconvene to Open Meeting**

Council reconvenes to open session 4:17 p.m. with no reports from its closed session.

**Close of Meeting**

**35. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That this meeting be now declared closed at 4:18 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2017**

.....

**Mayor**

.....

**City Clerk**